

Budgets and Finances

BF102: Proposal Writing

BF102 - Proposal Writing was designed and prepared by Brenda Herchmer with some input from Kimberly Masson. Recreation North has permission to use the content and materials. Changes to content and materials require consultation with Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

It was re-wored by Lisa Campbell, NWT Literacy Council and then prepared as a revised learning event by Caroline Sparks.

Description:

This learning event introduces the process of preparing and writing a successful proposal. A 'good' proposal generates an investment in recreation. Strong proposals gain the financial resources and support needed for community-driven projects, programs, and events.

Learning Objectives:

- Understand what different funders look for in proposals and applications.
- Identify the steps for planning and preparing a proposal for a project, program or event.
- Draft a proposal that includes the common elements required by funders.

Required Learning Activities:

- RLA: What funders want?
- RLA: My project idea
- RLA: My project description
- RLA: My draft proposal

Week 1:

Handling or event.

Key teaching points:

Some of the analyzing and

Reflective questions to encourage learning:

Week 2:

Key teaching points:

Reflective questions to encourage learning:

Required Learning Activity #1:

Complete by: Sunday after the first conference call

Required Learning Activity #2:

Complete by: Sunday after the first conference call

Required Learning Activity #3:

Complete by: Sunday after the first conference call

Required Learning Activity #4:

Complete by: Sunday after the first conference call

Resources:

- BF101 Presentation

Activities:

- 2 Required Learning Activities

References: