

Acknowledgements

Development and piloting of the Community Recreation Leadership Program (CRLP) occurred over a two year period. The majority of the funding for this work was granted by Arctic Inspiration Prize.

The project was spearheaded by Recreation North, a partnership of the three recreation and parks associations represented by each of their Executive Directors. In the early stages, a Program Advisory Group consisting of Northerners representing community and territorial government provided insight. The project was managed by Caroline Sparks (Yukon) and Brenda Herchmer (Ontario) with support from additional consultants and trainers as required.

Design of the CRLP curriculum was based on a model of 13 foundational competencies for leading in community recreation. This model was developed by the Recreation and Parks Association of the Yukon (RPAY) in partnership with, and funded by, Yukon Government (YG) Sport and Recreation Branch. Recreation North received permission to adapt and use the competency model for its curriculum design. Permission to use or adapt the model by others must be directed to RPAY.

The CRLP model and curriculum were designed by Caroline Sparks and Brenda Herchmer. Curriculum design involved developing and testing a series of learning events intended to strengthen competencies for recreation leadership through the practical application of knowledge and skills within the community context. With the exception of the risk management series, the CRLP learning events were created and/or adapted by Caroline Sparks, Brenda Herchmer, and Wendy Lahey (NWT).

The risk management series is owned by the Recreation and Parks Association of the Yukon. Content was developed by Dr. Ian McGregor (SportRisk), an expert in risk management in sport and recreation with assistance for design and delivery from Caroline Sparks (C. Sparks Consulting). Delivery of these learning events takes place through RPAY and in accordance with predetermined conditions.

The selection of, and training to use, appropriate tools and technology for remote delivery during the Pilot was made possible through the expertise and support of Sylvia Riessner (BC) and Grant Dunham (Yukon).

During the CRLP Pilot, a team of Northern trainers collaborated to deliver 17 learning events remotely and in-person. The training team was supported by Caroline Sparks, Brenda Herchmer, Sylvia Riessner, and Greg Henhawk (Six Nations, Ontario). Trainers were expected to facilitate learning to a diverse group and to ensure the content and activities were meaningful and relevant. Trainers included (from Nunavut) Jodi Alderson and Kimberley Masson, (from NWT) Wendy Lahey and Susan Keats, and (from Yukon) Mia Lee, Cindy Underhill and Caroline Sparks.

Strategic planning for Recreation North and evaluation of the CRLP Pilot was led by Flo Frank (Common Ground Consulting, Sask.) with support from Sylvia Riessner, Caroline Sparks, and Brenda Herchmer.

CRLP100 - *Learn about the CRL Program* was designed and prepared for Recreation North by Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

BF101 - *Handle Basic Recreation Finances* was designed and prepared for Recreation North by Brenda Herchmer, Grassroots Enterprises with input from Jodi Alderson and editing by Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

BF102 - *Proposal Writing* was designed and prepared by Brenda Herchmer with some input from Kimberly Masson. Recreation North has permission to use the content and materials. Changes to content and materials require consultation with Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

CB101 - *Community Building Basics* was designed and prepared by Brenda Herchmer with input from Mia Lee and editing by Caroline Sparks. Brenda Herchmer would like to deliver CB101 or agrees that Caroline Sparks may deliver it. Changes to content and materials require consultation with Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

FS101 - *Use Community Spaces and Places Creatively* was designed and prepared for Recreation North by Wendy Lahey and Caroline Sparks with input from Cindy Underhill. Development was funded by the Arctic Inspiration Prize.

PE101 - *Deliver Recreation Programs and Events* was designed and prepared by Brenda Herchmer with input from Cindy Underhill and editing by Caroline Sparks. The Planning Model was adapted for Recreation North from a 10-step planning process owned by Grassroots Enterprises and originally developed for ARPA's ACE Communities. Changes to content and materials require consultation with Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

PE102 - *Create Positive Program Experiences* was designed and prepared for Recreation North by Caroline Sparks with input from Jodi Alderson and Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

PE103 - *Program for Target Populations* was designed and prepared for Recreation North by Brenda Herchmer with input from Susan Keats and editing by Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

PM101 - *Promote Your Programs and Events* was designed and prepared by Brenda Herchmer. Changes to content and materials require consultation with Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

RF101 - *Intro to Recreation Foundations* was designed and prepared for Recreation North by Brenda Herchmer with input from Susan Keats and Mia Lee and editing by Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

RL101 - *Identify Your Own Leadership Strengths* was designed and prepared for Recreation North by Brenda Herchmer and Wendy Lahey and editing by Caroline Sparks. Tool #2 (Understanding Your Leadership Style) was developed and is owned by Brenda Herchmer, Grassroots Enterprises and changes to Tool #2 can only be made with permission. Development was funded by the Arctic Inspiration Prize.

RM101 - *Manage Risk in Rural and Remote Recreation*, RM102 - *Use Documentation in Rural and Remote Recreation*, and RM103 - *Understand Legal Risk in Recreation* were designed and prepared for the Recreation and Parks Association of the Yukon by Dr. Ian McGregor, SportRisk, and Caroline Sparks. The Risk Management learning series are owned by the Recreation and Parks Association of the Yukon and can be delivered in accordance with specified conditions. RPAY has permission from Dr Ian McGregor to deliver RM101, RM102 and RM103 (October 2017 version) in Yukon and across the North. Minor adaptations to the presentation, delivery format and/or associated activities may be made provided these do not change the integrity and intention of the content. Any content changes must be made in collaboration with Dr Ian McGregor. Development was funded by Yukon Government Sport and Recreation Branch

RP101 - *Plan for Success* was designed and prepared by Brenda Herchmer with input from Cindy Underhill and editing by Caroline Sparks. RP101 is original content of Brenda Herchmer adapted from the concept of logic models. Brenda Herchmer would like to deliver RP101. Modification to content requires consultation with Brenda Herchmer. Development was funded by the Arctic Inspiration Prize.

RS101 - *Intro to the Recreation and Sport System* was designed and prepared for Recreation North by Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

RS102 - *Get to Know Your Community* was designed and prepared for Recreation North by Wendy Lahey with input from Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

RS103 - *Value Northern Recreation, Arts, Culture and Sport* was designed and prepared for Recreation North by Wendy Lahey with input from Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

SV101 - *Find and Keep Volunteers* was designed and prepared by Brenda Herchmer with input from Mia Lee and editing by Caroline Sparks. Development was funded by the Arctic Inspiration Prize.

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